

AUDIT COMMITTEE SUMMARY
Follow-Up Audit of San Antonio Airport Police Department Operations
Report Issued September 24, 2021

Audit Objective

Determine if recommendations from the most recent audit of Airport Police operations have been effectively implemented.

Background

On July 23, 2020, the Office of the City Auditor issued an audit of the San Antonio Airport Police Department Operations. The objective of the audit was as follows:

Determine if Airport Police operations are managed effectively and efficiently to include compliance with training requirements of the State of Texas and the City.

The Office of the City Auditor concluded that SAAPD needed to improve its administrative processes to better ensure that personnel receive the required training, equipment and supplies are tracked and maintained, access to information systems is authorized and appropriate, complaints against officers are promptly investigated, the screening process for volunteers is adequately documented, and its Standard Operating Procedures (SOPs) are up-to-date and reflect actual practice.

SAAPD management agreed with the conclusions and developed action plans to address the audit recommendations.

Scope & Methodology

The audit scope was limited to the recommendations and corrective action plans made in the original report for the time frame July 1, 2020 through March 31, 2021. In some cases, we expanded the scope to include the current status and observations as applicable, such as inventory observations and tests of user access.

Conclusions

We determined that SAAPD successfully implemented all prior audit recommendations including the need to improve its administrative processes to better ensure that personnel receive the required training, equipment and supplies are tracked and maintained, access to information systems is authorized and appropriate, complaints against officers are promptly investigated, the screening process for volunteers is adequately documented, and Standard Operating Procedures (SOPs) are up-to-date and reflect actual practice.

We commend the department on the significant improvements it has made since the prior audit, which included assigning new personnel to act as Quartermaster, Training Sergeant, and Internal Affairs Sergeant; making significant updates to its General Manual; completely reorganizing its inventory stores to ensure all equipment is properly stowed and maintained; and finally, creating logs to track its administrative processes so that deadlines and training requirements are met.

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There were no audit findings identified in this audit and we make no recommendations. Consequently, no management responses are required.